

Central Montcalm Public School  
Board of Education Meeting  
Minutes of November 19, 2014

The regular meeting of the Central Montcalm Public School Board of Education was called to order by President Switzer in the High School Media Center on Wednesday, November 19, 2014 at 7:00 p.m.

Present: Mark Grossbauer, Todd Giles, Roxanne Switzer, Jim Rogers and Bill Simpson.  
Absent: Mike Barnwell and Bill Collins.

The regular meeting minutes of October 15, 2014 were approved as submitted. The Monthly Finance Report for the month ended October 31, 2014 was approved.

Motion by Grossbauer, supported by Giles, to ratify the payment of bills from October 10 through November 12, 2014, in the amount of \$531,413.15, was approved. Roll call vote: Yeas: Giles, Switzer, Simpson, Grossbauer and Rogers. Motion carried.

Superintendent Muncatchy reviewed the calendar of events with the Board. He also reviewed the election results for the District. Muncatchy invited students to assist him with a simulation activity.

Principals Tom Torok and Marty James, gave presentations on school improvement at the secondary level. President Switzer verified there were no previous concerns to address. President Switzer invited communication from the audience. Brandy Ryan read a statement in support of Mark Beach for Varsity Head Football Coach. Barb Denman read a statement in connection with the football program. Cliff Denman stated his concerns regarding the football program. Pam Rogers extended her appreciation to Marty James and Tom Torok for all their efforts in connection with the football program.

Motion by Grossbauer, supported by Giles, that the Consent Agenda be approved as follows:

1. To ratify the employment of Julie Gitchell as a probationary teacher, effective November 3, 2014.
2. Lisa Clark, extend unpaid leave October 2 through November 7, 2014.
3. To accept a resignation from Charles "Marty" James from his position of Head Football Coach for the District, effective November 5, 2014.
4. To accept a resignation from Thomas J. Torok from his position of Assistant Football Coach, effective November 6, 2014.
5. To consider employment of Ray Transeau as a custodian, effective November 17, 2014.

Roll call vote: Yeas: Giles, Switzer, Simpson, Grossbauer and Rogers. Motion carried.

President Switzer echoed the remarks of Mrs. Rogers, thanking the coaching staff of our football program.

Bill Simpson addressed the Board concerning the Finance / Employee Relations / Marketing Committee meeting. The Board's adoption of the proposed refunding resolution will allow the District to give back to our community.

Motion by Simpson, supported by Rogers, that the Board of Education adopt the Resolution Authorizing the Issuance and Delegating the Sale of Central Montcalm Public School 2015 Refund Bonds not to exceed \$13,000,000, and that said resolution and attached exhibits be included herein by reference. Roll call vote. Yeas: Giles, Rogers, Grossbauer, Simpson and Switzer. Nays: None. Motion carried.

Mr. Ron Simon, Finance Manager, reported on the status of the District finances. Student enrollment was above what was projected for budgeting purposes, as well as the foundation allowance being increased—all good news.

Motion by Simpson, supported by Rogers, **BE IT RESOLVED:** that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2014-2015**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

**Be it further resolved,** that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2014-2015** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
<b>Revenues:</b>			
Local Sources	1,650,060	1,738,520	88,460
State Sources	11,832,952	12,634,592	801,640
Federal Sources	749,165	732,653	(16,512)
Other Finance Sources	209,000	227,002	18,002
Total Revenue	<u>14,441,177</u>	<u>15,332,767</u>	<u>891,590</u>
<b>Fund Balances - June 30, 2014:</b>			
Non-Spendable	1,390	1,390	-
Restricted			-
Committed			-
Assigned			-
Unassigned	1,035,745	1,035,745	-
Fund Balance Available to Appropriate	<u>1,037,135</u>	<u>1,037,135</u>	-
Total Available to Appropriate	<u>15,478,312</u>	<u>16,369,902</u>	<u>891,590</u>

**Be it further resolved** that \$15,256,585 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

<b>Expenditures</b>			
Instruction - Basic Programs	6,671,250	6,997,419	(326,169)
Instruction - Added Needs	2,407,045	2,556,545	(149,500)
Support - Pupil	597,740	571,575	26,165
Support - Instruction Staff	422,250	539,182	(116,932)
Support - General Administration	444,320	471,700	(27,380)
Support - School Administration	827,950	819,520	8,430
Support - Business Services	184,960	198,120	(13,160)
Support - Operation & Maintenance	1,282,740	1,391,943	(109,203)
Support - Pupil Transportation	885,555	900,046	(14,491)
Support - Non-Instruction	15,000	8,969	6,031

Support - Technology	249,300	256,500	(7,200)
Support - Athletics	209,190	209,190	0
Community Services	0	7,876	(7,876)
Debt Service Payments	318,000	318,000	0
Outgoing Transfers & Other Transactions	10,000	10,000	0
Total Appropriated	<u>14,525,300</u>	<u>15,256,585</u>	<u>(731,285)</u>

**Be it further resolved**, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Be it further resolved**, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Roll call vote. Yeas: Giles, Rogers, Grossbauer, Simpson and Switzer. Nays: None. Motion carried.

Motion by Rogers, supported by Grossbauer, **BE IT RESOLVED**, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2014-2015**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

**Be it further resolved**, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2014-2015** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
<b>Revenues:</b>			
Local Sources	169,350	169,350	0
State Sources	32,200	40,950	8,750
Federal Sources	572,000	572,000	0
Other Finance Sources	13,000	13,000	0
Total Revenue	<u>786,550</u>	<u>795,300</u>	<u>8,750</u>
<b>Fund Balances - June 30, 2014:</b>			
Non-Spendable	13,104	13,104	-
Restricted	133,684	133,684	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>146,788</u>	<u>146,788</u>	<u>-</u>
Total Available to Appropriate	<u>933,338</u>	<u>942,088</u>	<u>8,750</u>

**Be it further resolved** that \$798,790 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

**Expenditures**

Support - Operation & Maintenance	0	0	0
Support - Food Service	785,740	782,790	(2,950)
Other Finance Uses	16,000	16,000	0
Total Appropriated	<u>801,740</u>	<u>798,790</u>	<u>(2,950)</u>

**Be it further resolved**, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

**Be it further resolved**, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Giles, Rogers, Grossbauer, Simpson and Switzer. Nays: None. Motion carried.

The Board of Education conducted a first reading and review of revised and new policy, as follows:

POLICY NO.	POLICY NAME	DELETE/NEW/REVISE
1420	School Administrator Evaluation	Replace
2112	Parent Involvement in the School Program	Replace
2370.01	On-line/Blended Learning Program	Revised
3220	Professional Staff Evaluation	Replace
5830	Student Fund-raising	Revised
7540.02	District Web Page	Revised
7540.03	Student Education Technology AUP	Revised
7540.04	Staff Education Technology AUP	Revised
8325	Receipt Legal Documents	New
8330	Student Records	Revised
8500	Food Services	Revised
8510	Wellness	Revised
8540	Vending Machines	Revised
9211	District Support Organizations	Revised
9800	HS Diplomas to Veterans	Revised

President Switzer introduced consideration of the proposed land lease in connection with the Stanton Veterans' Memorial Park Project. Much discussion ensued.

Motion by Grossbauer, supported by Giles, that the Board of Education approves and authorizes the Lease Agreement with the City of Stanton for purposes of the Stanton Veterans' Memorial Park. Roll call vote. Yeas: Giles, Grossbauer, Simpson, and Switzer. Nays: Rogers. Motion carried.

Superintendent Muncatchy will report on the Park Project at the next regular meeting.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Bill Collins  
Secretary