

Central Montcalm Public School  
 Board of Education  
 February 20, 2017

The regular meeting of the Board of Education was called to order by President Simpson in the High School Media Center on February 20, 2017 at 7:00 p.m.

Present: Bill Simpson, Jim Rogers, Todd Giles, Brandy Ryan, Bill Collins, Jamie Hopkins and Brennan Bowen. Absent: None.

The organizational and regular meeting minutes of January 16, 2017 were approved. The Treasurer's Report for January 31, 2017 was accepted as presented. Motion by Collins, supported by Giles, to ratify the payment of General Fund and Debt Retirement bills from January 13 to Feb 16, 2017, in the amount of \$827,492.87. Those in favor 7, opposed 0. Motion carried.

Finance Director Weese reported on the adjustments and changes to the current year budget, most being positive changes.

Motion by Hopkins, supported by Bowen, **Resolved**, that this resolution shall amend the general education appropriations of Central Montcalm Public School for the Fiscal Year **2016-2017**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

**Be it further resolved**, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for Fiscal Year **2016-2017** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
<b>Revenues:</b>			
Local Sources	1,777,900	1,853,312	75,412
State Sources	13,160,224	13,007,227	(152,997)
Federal Sources	569,326	711,139	141,813
Other Finance Sources	249,000	269,616	20,616
Total Revenue	<u>15,756,450</u>	<u>15,841,294</u>	<u>84,844</u>
<b>Fund Balances - June 30, 2016:</b>			
Non-Spendable	2,970	2,970	-
Restricted			-
Committed			-
Assigned			-
Unassigned	2,816,026	2,816,026	-
Fund Balance Available to Appropriate	<u>2,816,026</u>	<u>2,816,026</u>	<u>-</u>
Total Available to Appropriate	<u><u>18,572,476</u></u>	<u><u>18,657,320</u></u>	<u><u>84,844</u></u>

**Be it further resolved** that \$16,065,939 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

**Expenditures**

Instruction - Basic Programs	7,655,767	7,649,924	(5,843)
Instruction - Added Needs	2,086,547	2,247,859	161,312
Support - Pupil	652,702	840,245	187,543
Support - Instruction Staff	648,414	758,627	110,213
Support - General Administration	481,522	488,859	7,337
Support - School Administration	804,004	863,445	59,441
Support - Business Services	198,837	208,216	9,379
Support - Operations & Maintenance	1,619,786	1,577,269	(42,517)
Support - Pupil Transportation	781,797	767,462	(14,335)
Support - Non-Instruction	21,993	28,833	6,840
Support - Technology	289,656	298,338	8,682
Support - Athletics	225,840	228,650	2,810
Community Service	4,926	5,800	874
Debt Service Payments	93,270	90,660	(2,610)
Outgoing Transfers & Other Transactions	17,191	11,752	(5,439)
Total Appropriated	<u>15,582,252</u>	<u>16,065,939</u>	<u>483,687</u>

**Be it further resolved,** that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the Board shall require approval of the Board.

**Be it further resolved,** that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Finance Director Weese shared adjustments and changes to the Food Service Budget.

Motion by Hopkins, supported by Bowen, **Resolved,** that this resolution shall amend the food service fund appropriations of Central Montcalm Public School for the Fiscal Year **2016-2017**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

**Be it further resolved,** that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for Fiscal Year **2016-2017** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
<b>Revenues:</b>			
Local Sources	169,400	176,400	7,000
State Sources	47,220	49,842	2,622
Federal Sources	543,000	600,000	57,000
Other Finance Sources	15,500	5,500	(10,000)
Total Revenue	<u>775,120</u>	<u>831,742</u>	<u>56,622</u>

**Fund Balances - June 30, 2016:**

Non-Spendable			-
Restricted	336,138	336,138	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>336,138</u>	<u>336,138</u>	<u>-</u>
Total Available to Appropriate	<u>1,111,258</u>	<u>1,167,880</u>	<u>56,622</u>

**Be it further resolved** that \$885,813 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

**Expenditures**

Support - Operation & Maintenance	0	0	0
Support - Food Service	774,536	850,813	76,277
Other Finance Uses	<u>28,000</u>	<u>35,000</u>	<u>7,000</u>
Total Appropriated	<u>802,536</u>	<u>885,813</u>	<u>83,277</u>

**Be it further resolved**, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the Board.

**Be it further resolved**, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 7, opposed 0. Motion carried.

Mrs. Mandy McLaughlin presented a progress report on the Positive Behavior Intervention Supports. Mrs. McLaughlin shared that the program has successfully moved through the exploration and adoption phases to the implementation phase. Superintendent Meinhardt explained that this grant funded initiative has had a tremendous positive impact at every level of the District, both with staff and students.

Motion by Collins, supported by Hopkins, that the Consent Agenda be approved, as follows:

1. To accept the resignation of Kathryn Porter from her part-time SPED paraprofessional position, effective February 10, 2017.
2. To employ John Wagner as a part-time Adult Education Tutor, contingent upon unprofessional conduct and criminal history records checks, effective November 7, 2016.
3. To accept the resignation of Roger Hinton from his bus driver position, effective February 7, 2017.
4. To employ Rhonda Roesler as a part-time bus driver, effective February 20, 2017.
5. To consider the request of Robin Bennett for an unpaid leave, beginning February 1, 2017, under the provisions of the Master Agreement and FMLA.
6. To approve an overnight field trip for 6<sup>th</sup>-grade Camp to Mystic Lake, May 3-5, 2017.
7. To ratify an agreement with the County of Montcalm and Montcalm Community College.
8. To consider the request of Sarah Hopkins for an unpaid leave, beginning February 1, and 13 through 17, 2017, due to family illness.

9. To consider the request of Jeanine Nassif for an unpaid leave, beginning February 22-24, 2017, due to family illness.
  10. To consider the request of Justin Brackenbury for an unpaid leave, beginning May 10 – 15, 2017, to attend a business professionals conference in Florida.
  11. To employ Daniel Basom as the JV Baseball Coach, effective the 2017 season.
- Those in favor 7, opposed 0. Motion carried.

The Board conducted a second review and adopted revised policy proposed by Clark Hill, PLC. Motion by Rogers supported by Hopkins, that the proposed policy be adopted.

5517	Anti-harassment (Student)	Revised
5517.01	Bullying <del>and other aggressive behavior</del> Toward Students (Bullying)	Revised
1662	Anti-harassment (Administration)	Revised
3362	Anti-harassment (Professional Staff)	Revised
4362	Anti-harassment (Classified Staff)	Revised

Those in favor 7, opposed 0. Motion carried.

The Board conducted a second review and recommended adoption of revised policy proposed by NEOLA, Vol 30, #2. Motion by Hopkins supported by Collins, that the proposed policy be adopted.

1240	Evaluation of Superintendent	Revised
1420	School Administrator Evaluation	Revised
2623	Student Assessment	Revised
3131	Staff Reductions/Recalls	Revised
3220	Professional Staff Evaluation	Revised
6146	Post-issuance Compliance for Tax Exempt and Tax Advantaged Obligations	Revised
6424	Purchasing Cards	New

Those in favor 7, opposed 0. Motion carried.

Director Julie Milewski summarized the work of the Sex and Reproductive Health Curriculum Advisory Board, and she introduced Natasha Mueller of “Willing to Wait” to share an overview of their program with the Board. The Board will conduct a second review and possible adoption at their next meeting.

Motion by Rogers, supported by Bowen, that the Board establish a special meeting for Monday, February 27, 2017 at 7:00 p.m. Those in favor 7, opposed 0. Motion carried.

Motion by Giles, supported by Collins that the Board of Education go into executive session at 7:47 p.m. to review strategy in the collective bargaining process. Those in favor 7, opposed 0. Motion carried.  
Motion by Giles, supported by Ryan, that the Board of Education return to regular session at 8:45 p.m. Those in favor 7, opposed 0. Motion carried.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,  
Bill Collins, Secretary