

Central Montcalm Public School
Board of Education Meeting
Minutes of January 15, 2014

The organizational meeting of the Central Montcalm Public School Board of Education was called to order by Superintendent Teall in the Media Center at the Central Montcalm High School on January 15, 2014 at approximately 7:00 p.m.

Present: Jim Rogers, Roxanne Switzer, Todd Giles, Bill Collins, Mark Grossbauer, and Bill Simpson.

Absent: Mike Barnwell.

Superintendent Teall opened the floor for nominations for the office of President.

Motion by Giles, supported by Grossbauer, that Roxanne Switzer be nominated.

Motion by Giles, supported by Collins, that nominations be closed. Roll call vote for Switzer— Yeas: Collins, Switzer, Grossbauer, Rogers, Giles and Simpson. Nays: None. Ms. Roxanne Switzer is duly declared elected as President of the Central Montcalm Board of Education.

Superintendent Teall passed the gavel to President Switzer.

President Switzer opened the floor for nominations for the office of Vice President.

Motion by Grossbauer, supported by Collins, that Todd Giles be nominated.

Motion by Grossbauer, supported by Rogers, that nominations be closed. Roll call vote for Giles— Yeas: Collins, Switzer, Grossbauer, Rogers, Giles and Simpson. Mr. Todd Giles is duly declared elected as Vice President of the Central Montcalm Board of Education.

President Switzer opened the floor for nominations for the office of Secretary.

Motion by Giles, supported by Grossbauer, that Bill Collins be nominated. Motion by Rogers, supported by Collins, that nominations be closed. Roll call vote for Collins – Yeas: Barnwell, Collins, Switzer, Grossbauer, Rogers, Giles and Simpson. Mr. Bill Collins is duly declared elected as Secretary of the Central Montcalm Board of Education.

President Switzer opened the floor for nominations for the office of Treasurer.

Motion by Grossbauer, supported by Giles, that Jim Rogers be nominated. Motion by Giles, supported by Grossbauer, that nominations be closed. Roll call vote for Rogers – Yeas: Collins, Switzer, Grossbauer, Giles and Simpson. Abstained: Rogers. Mr. Jim Rogers is duly declared elected as Treasurer of the Central Montcalm Board of Education.

Organizational meeting adjourned at 7:07 p.m.

The regular meeting of the Board of Education of Central Montcalm Public School District was convened at 7:08 p.m.

The regular meeting minutes of December 18, 2013 and the special meeting minutes of December 19, 2013, were approved as submitted. The Board accepted the finance report for the period ended December 31, 2013. Motion by Collins, supported by Giles, that the payment of General Fund and debt retirement bills from December 14, 2013 to January 13, 2014, in the amount of \$440,838.56. Those in favor 6, opposed 0. Motion carried.

Superintendent Teall reviewed the calendar of events. Superintendent Teall reported on the upcoming upcoming election, February 25, 2014, and the possibility of meeting in connection with identifying facility needs.

The Board received a report from Dallas Bell in connection with the CM Virtual Learning Center.

Motion by Rogers, supported by Giles, that the Board of Education approve the consent agenda, as follows:

1. To approve a request for unpaid leave received of Corinda Stover from February 3-7, 2014.
2. To employ Misty Dennis as a bus driver, effective January 15, 2014.
3. To consider a request for unpaid leave received of Bobbe Bauer from January 27-February 1, 2014.
4. To consider a request for unpaid leave received of Danna Rohn from February 21 and 24, 2014.
5. To consider a request for disability leave received of Beth Clingenpeel, April 21 through June 2, 2014, under Article 10 of the Master Agreement and FMLA.

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6. To consider a request for disability leave received of Shauna Thompson, January 16 through March 14, 2014, under Article 10 of the Master Agreement and FMLA.
7. To appoint Jen Rolston to the Board of Trustees of the White Pine District Library, term to expire December 31, 2017.

Roll call vote: Yeas: Giles, Switzer, Collins, Simpson, Grossbauer and Rogers. Nays: None.

Motion carried.

Motion by Giles, supported by Grossbauer, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2013-2014**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2013-2014** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,648,750	1,687,560	38,810
State Sources	11,968,787	12,149,894	181,107
Federal Sources	786,810	901,373	114,563
Other Finance Sources	70,000	86,000	16,000
Total Revenue	<u>14,474,347</u>	<u>14,824,827</u>	<u>350,480</u>
Fund Balances - June 30, 2013:			
Non-Spendable	11,761	11,761	-
Restricted			-
Committed			-
Assigned			-
Unassigned	487,565	487,565	-
Fund Balance Available to Appropriate	<u>499,326</u>	<u>499,326</u>	-
 Total Available to Appropriate	 <u>14,973,673</u>	 <u>15,324,153</u>	 <u>350,480</u>

Be it further resolved that \$14,739,533 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	6,680,989	6,795,307	(114,318)
Instruction - Added Needs	2,403,140	2,487,962	(84,822)
Support - Pupil	585,939	637,290	(51,351)
Support - Instruction Staff	288,581	303,357	(14,776)
Support - General Administration	444,053	461,920	(17,867)
Support - School Administration	838,075	823,077	14,998
Support - Business Services	178,637	165,460	13,177
Support - Operation & Maintenance	1,209,773	1,216,714	(6,941)
Support - Pupil Transportation	876,530	929,212	(52,682)
Support - Non-Instruction	13,200	24,443	(11,243)
Support - Technology	281,735	258,150	23,585
Support - Athletics	198,891	199,130	(239)

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Community Services	18,252	10,011	8,241
Debt Service Payments	417,500	417,500	0
Outgoing Transfers & Other Transactions	24,000	10,000	14,000
Total Appropriated	<u>14,459,295</u>	<u>14,739,533</u>	<u>(280,238)</u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Rogers, Grossbauer, Collins, Giles, Simpson, and Switzer. Nays: None. Motion carried.

Motion by Giles, supported by Collins, that that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2013-2014**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2013-2014** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	193,770	193,770	0
State Sources	42,836	32,225	(10,611)
Federal Sources	575,000	575,000	0
Other Finance Sources	8,600	10,000	1,400
Total Revenue	<u>820,206</u>	<u>810,995</u>	<u>(9,211)</u>
Fund Balances - June 30, 2013:			
Non-Spendable	15,544	15,544	-
Restricted	45,155	45,155	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>60,699</u>	<u>60,699</u>	<u>-</u>
Total Available to Appropriate	<u>880,905</u>	<u>871,694</u>	<u>(9,211)</u>

Be it further resolved that \$791,730 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Operation & Maintenance	0	0	0
Support - Food Service	800,476	775,730	(24,746)
Other Finance Uses	0	16,000	16,000
Total Appropriated	<u>800,476</u>	<u>791,730</u>	<u>(8,746)</u>

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Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Rogers, Grossbauer, Collins, Giles, Simpson and Switzer. Nays: None. Motion carried.

Motion by Collins, supported by Rogers, to approve the purchase of a 2006 IC 71-passenger school bus from Midwest Transit, at a cost of \$18,000, and that Superintendent Teall be authorized to sign all necessary documentation for said purchase. Roll call vote. Yeas: Giles, Grossbauer, Rogers, Collins, Simpson, and Switzer. Nays: None. Motion carried.

Motion by Giles, supported by Grossbauer, to authorize administration to solicit requests for proposal for non-instructional services, i.e., transportation, custodial and grounds. Roll call vote. Yeas: Grossbauer, Collins, Giles, Simpson, Switzer and Rogers. Nays: None. Motion carried.

Superintendent Teall distributed Certificates of Recognition to the Board

Meeting adjourned.

Bill Collins
Secretary