

Central Montcalm Public School
 Board of Education Meeting
 Minutes of December 16, 2015

The regular meeting of the Central Montcalm Public School Board of Education was called to order by President Simpson in the Media Center at the CM High School on December 16, 2015 at 7:00 p.m. Administrative staff led the pledge of allegiance.

Present: Todd Giles, Jim Rogers, Brandy Ryan, Bill Collins, Brennan Bowen, and Bill Simpson.
 Absent: Mark Grossbauer.

The regular meeting minutes of November 16, 2015, were approved as submitted. The Finance Report for the month ended November 30, 2015, was approved. Motion by Collins, supported by Ryan, to ratify the payment of bills from November 13, 2015 to December 10, 2015, in the amount of \$464,171.49. Those in favor 6, opposed 0. Motion carried.

Mrs. Stephanie Weese gave a brief summary in connection with the proposed budget amendments.

Motion by Ryan, supported by Giles, that this resolution shall amend the general education appropriations of Central Montcalm Public School for the fiscal year **2015-2016**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2015-2016** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,722,500	1,767,100	44,600
State Sources	12,469,063	13,327,052	857,989
Federal Sources	603,718	625,838	22,120
Other Finance Sources	225,000	225,000	0
Total Revenue	<u>15,020,281</u>	<u>15,944,990</u>	<u>924,709</u>
Fund Balances - June 30, 2015:			
Non-Spendable	11	11	-
Restricted			-
Committed			-
Assigned			-
Unassigned	<u>2,049,578</u>	<u>2,049,578</u>	-
Fund Balance Available to Appropriate	<u>2,049,578</u>	<u>2,049,578</u>	-
Total Available to Appropriate	<u><u>17,069,859</u></u>	<u><u>17,994,568</u></u>	<u><u>924,709</u></u>

Be it further resolved that \$15,563,927 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures

Instruction - Basic Programs	7,439,181	7,584,265	145,084
Instruction - Added Needs	2,260,570	2,140,903	(119,667)
Support - Pupil	588,135	627,137	39,002
Support - Instruction Staff	616,882	685,477	68,595
Support - General Administration	471,328	478,554	7,226
Support - School Administration	832,351	843,808	11,457
Support - Business Services	205,334	214,369	9,035
Support - Operation & Maintenance	1,367,080	1,544,154	177,074
Support - Pupil Transportation	777,100	803,940	26,840
Support - Non-Instruction	8,969	25,665	16,696
Support - Technology	258,724	272,942	14,218
Support - Athletics	213,740	229,047	15,307
Community Services	11,834	10,046	(1,788)
Debt Service Payments	93,270	93,270	0
Outgoing Transfers & Other Transactions	10,000	10,350	350
Total Appropriated	<u>15,154,498</u>	<u>15,563,927</u>	<u>409,429</u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 6, opposed 0. Motion carried.

Motion by Ryan, supported by Bowen, that this resolution shall amend the food service fund appropriations of Central Montcalm Public School for the fiscal year **2015-2016**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2015-2016** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	169,350	169,350	0
State Sources	40,647	45,805	5,158
Federal Sources	580,000	580,000	0
Other Finance Sources	10,000	10,000	0
Total Revenue	<u>799,997</u>	<u>805,155</u>	<u>5,158</u>

Fund Balances - June 30, 2015:

Non-Spendable			-
Restricted	263,939	263,939	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>263,939</u>	<u>263,939</u>	<u>-</u>
Total Available to Appropriate	<u>1,063,936</u>	<u>1,069,094</u>	<u>5,158</u>

Be it further resolved that \$825,481 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures

Support - Operation & Maintenance	0	0	0
Support - Food Service	773,590	793,481	19,891
Other Finance Uses	<u>32,000</u>	<u>32,000</u>	<u>0</u>
Total Appropriated	<u>805,590</u>	<u>825,481</u>	<u>19,891</u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 6, opposed 0. Motion carried.

Superintendent Meinhardt shared the Calendar of Events with the Board. President Simpson commented on the excellence of the band and choir concert.

Director Milewski and Coordinator Poquette presented an update on the MTSS MIBLSI Pilot for 2015-2016. The Board acknowledged their progress to date, and they shared their support for the undertaking of implementing the MTSS within the District.

Two minor students were present and apologized to the Board of Education and administration for their behavior.

Motion by Collins, supported by Giles, that the Consent Agenda be approved as follows:

1. To employ Amanda Langham as a paraprofessional, effective November 20, 2015.
2. To accept the resignation of Kathleen Meyer from her position of bus driver, effective November 1, 2015.
3. To accept the resignation of Amber Prout from her position of bus driver, effective November 20, 2015.
4. To consider the request of Kathy Kieffer for an unpaid leave, March 23 and 24, 2016.
5. To consider the request of Shannan Kooistra for a medical leave beginning January 4, 2016.
6. To consider the request of Michelle Jorgensen for an unpaid leave, February 18 and 19, 2016.

Those in favor 6, opposed 0. Motion carried.

To conduct a second review and consider the adoption of proposed revised policy.

Motion by Ryan, supported by Bowen, that the Board conducted a second review and adopt the revised/replaced policy, as follows:

0144.3 , et al	Conflict of Interest	Revised
0175.1	School Board Conferences and Workshops	Revised
1420	School Administrator Evaluation	Revised
1630, et al	Family & Medical Leave	Revised
5517.02	Sexual Violence	New
6146	Post-issuance Compliance for Tax Exempt	Revised
6320	Purchasing	Revised
6850	Public Disclosure and Reporting	Revised
8400	School Safety Information	Revised

Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Giles, that the Board of Education award a contract for architectural services to Tower Pinkster Titus Associates, Inc., in accordance with specifications provided by Central Montcalm Public School. Those in favor 6, opposed 0. Motion carried.

Motion by Giles, supported by Collins, that the Board approve the appointment of Michelle Coe to the White Pine District Library Board of Directors for a four-year term, to replace Sheryl Sutherland. Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Giles, that the Board approve the renewal appointment of Amy Stedman to the White Pine District Library Board of Directors for a four-year term. Those in favor 6, opposed 0. Motion carried.

Meeting adjourned at 7:30 p.m.

Bill Collins
Secretary