

Central Montcalm Public School
Board of Education Meeting
Minutes of November 21, 2012

The regular meeting of the Central Montcalm Public School Board of Education was called to order by President Bowen in the High School Media Center on Monday, November 21, 2012 at 7:00 p.m.

Present: Mark Grossbauer, Todd Giles, Bill Collins, Doug Bowen, Roxanne Switzer and Bill Simpson.

Absent: Mike Barnwell.

The regular meeting minutes of October 15, 2012, were approved as corrected, i.e., "Vice President Simpson called the meeting to order." The Monthly Finance Report for the month ended October 31, 2012 was approved.

Motion by Simpson, supported by Collins, to ratify the payment of bills from October 14 through November 14, 2012, in the amount of \$1,235,800.00, was approved. Those in favor 6, opposed 0. Motion carried.

Supt. Teall reviewed the calendar of events with the Board. President Bowen thanked the administrators for their building reports. Mrs. Becky West presented an overview of a classroom project in connection with voting. Supt. Teall reported on her 100-day plan, as well as recent MASA news.

President Bowen inquired as to previous concerns, i.e., a request for a bus stop on Dorothy Bowen Drive. Mrs. Val Conklin reported that the matter had been resolved to everyone's satisfaction. There were no communications from the public.

President Bowen opened the floor for a public hearing to affirm the District's Internet Safety Policy. The Board affirmed that the District's filtering efforts and established policy meet CIPA requirements.

Motion by Collins, supported by Grossbauer, that the Consent Agenda be approved as follows:

1. To employ Bruce Nicholson as the Varsity Coach for Girls' Softball, effective the 2012-2013 season, subject to criminal background and unprofessional conduct checks.
2. To establish a part-time secretary classification, effective immediately.

Those in favor 6, opposed 0. Motion carried.

Bill Collins reviewed the notes from the Operations Committee meeting minutes.

Finance Director Simon presented an update on the status of the 2012-2013 operating fund, as well as the food service fund.

Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2012-2013**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2012-2013** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,658,130	1,668,490	(10,360)
State Sources	11,833,086	11,721,116	111,970
Federal Federal Sources	807,522	829,767	(22,245)
Other Finance Sources	40,000	91,900	(51,900)
Total Revenue	<u>14,338,738</u>	<u>14,311,273</u>	<u>27,465</u>
Fund Balances - June 30, 2012:			
Non-Spendable	8,351	8,351	-
Restricted			-
Committed			-
Assigned	67,720	67,720	-
Unassigned	67,240	67,240	-
Fund Balance Available to Appropriate	<u>143,311</u>	<u>143,311</u>	<u>-</u>
Total Available to Appropriate	<u>14,482,049</u>	<u>14,454,584</u>	<u>27,465</u>

Be it further resolved that \$14,454,584 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	6,633,693	6,721,945	(88,252)
Instruction - Added Needs	2,128,975	2,231,976	(103,001)
Support - Pupil	701,776	614,465	87,311
Support - Instruction Staff	267,543	392,876	(125,333)
Support - General Administration	405,042	452,000	(46,958)
Support - School Administration	854,443	817,029	37,414
Support - Business Services	184,370	163,925	20,445
Support - Operation & Maintenance	1,278,572	1,279,125	(553)
Support - Pupil Transportation	1,016,517	896,275	120,242
Support - Non-Instruction	15,182	13,254	1,928
Support - Technology	238,555	254,460	(15,905)
Support - Athletics	154,820	169,395	(14,575)
Support - Other	72,100	0	72,100
Community Services	29,310	14,807	14,503
Debt Service Payments	425,560	420,245	5,315
Outgoing Transfers & Other Transactions	0	12,039	(12,039)
Total Appropriated	<u>14,406,458</u>	<u>14,453,816</u>	<u>(47,358)</u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 6, opposed 0. Motion carried.

Motion by Simpson, supported by Grossbauer, that the Board of Education for the Central Montcalm Public School District approve an Easement for public utility with the City of Stanton; and that the President and Secretary be authorized to sign said Easement on behalf of the District.

The Board of Education established a special meeting in January to conduct a goals setting workshop. The consensus was that the Board would meet on Wednesday, January 30, 2013.

The Board introduced proposed policy revisions for a first reading, as follows:

POLICY NO.	POLICY NAME	DELETE/NEW/REVISE
0151	Organizational Meeting	Revised
1422	Nondiscrimination and EEO	New/Revised
2260	Nondiscrimination and EEO	Revised
2271	Postsecondary Dual Enrollment Option	Revised
3122	Nondiscrimination and EEO	New/Revised
4122	Nondiscrimination and EEO	New/Revised
5136	Personal Communication Devices	Replaced
6110	Grant Funds	Revised
6146	Post Issuance Compliance	Replaced
6320	Purchasing	Revised
7530.01V2	Board-owned Communication Devices	Replaced
7530L.02	Staff Use of Personal Communication	New
7542	Access to District Technology	Replaced
8321	Criminal Justice Information	New

Motion by Wetherington, supported by Giles, that the Board of Education accept the financial audit report for Fiscal Year ended June 30, 2011. Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Switzer, WHEREAS, the Board of Education of Central Montcalm Public School has reviewed its projected revenues and expenditures for the 2012-2013 school year and staffing requirements for its programs and services; and

WHEREAS, the Board of Education has determined that a reduction in non-union personnel is necessary.

NOW, THEREFORE, BE IT RESOLVED, that the employment of Dianne Mitchell, non-union personnel, be terminated due to a necessary reduction in staffing level, effective January 25, 2013; and

The Superintendent is hereby to notify each employee affected by this action in writing that he or she has been placed on layoff status by reason of a necessary reduction in non-union personnel and will not be required until further notice. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded. Yeas: Simpson, Giles, Grossbauer, Collins, Switzer and Bowen. Nays: None. Absent: Barnwell. Motion carried.

Motion by Collins, supported by Switzer, that the Board of Education change the regular meeting date for December from the 12th to the 5th at 7:00 p.m., in the High School Media Center. Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Simpson, that the regular meeting in January be rescheduled to Wednesday, January 30, 2012. Those in favor 6, opposed 0. Motion carried.

Meeting adjourned.

Respectfully submitted,

Roxanne Switzer
Secretary