

Central Montcalm Public School  
Board of Education  
Minutes of March 20, 2013

The regular meeting of the Central Montcalm Public School Board of Education was called to order by President Switzer in the Media Center at the High School on March 20, 2013 at approximately 7:00 p.m.

Present: Roxanne Switzer, Bill Simpson, Mike Barnwell, Mark Grossbauer, Todd Giles, Bill Collins and Jim Rogers.

Absent: None.

The regular meeting minutes of February 20, 2013, were approved as submitted. The Finance Report for the month ended February 31, 2013, be approved.

Motion by Collins, supported by Giles, to ratify the payment of bills from February 16 through March 16, 2013, in the amount of \$1,120,600.74. Those in favor 7, opposed 0. Motion carried.

Superintendent Teall reminded the Board of Education Showcase scheduled for March 21<sup>st</sup> at 6:00 p.m. and the Montcalm County School Board meeting scheduled for March 25<sup>th</sup> at 5:30 p.m., hosted by Montabella Community Schools.

Motion by Giles, supported by Grossbauer to approve the following consent agenda items:

1. To accept the retirement letter of Arliss Shick, effective March 31, 2013.
2. To accept the retirement letter of Ann McClintic, effective June 30, 2013.
3. To accept the retirement letter of Dan Evans, effective May 31, 2013.
4. To accept the resignation letter of Rick Kimball, effective March 4, 2013.
5. To ratify the request of Amy Clementz for a leave of absence March 5-8, 2013.
6. To accept the retirement letter of Kelly Stokes, effective April 19, 2013.
7. To accept the retirement letter of John Kearney, effective June 30, 2013.
8. To employ Darrin Dingman as a Plant Maintenance Worker, effective March 4, 2013.
9. To recall Jeanine Nassif to a full-time position, effective March 1, 2013.
10. To recall Margie Barnes to a full-time position, effective April 1, 2013.
11. To accept the resignation letter of Matt Daggett, effective March 13, 2013.
12. To employ Rob Putnam as the JV Softball Coach, effective the 2012-2013 season.

Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Grossbauer that the Board approves the Agreement with the Montcalm Area ISD in connection with the Early College Program, utilizing four (4) seats in the program for next school year. Those in favor 7, opposed 0.

The Board requested any comment concerning the non-renewal of the contract for the position of Food Service Manager. No comments were received.

Motion by Grossbauer, supported by Giles, that the district-sponsored field trip for sixth-grade camp at Mystic Lake scheduled in May, 2013, be approved. Those in favor 7, opposed 0.

Motion by Collins, supported by Grossbauer, that that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the fiscal year **2012-2013**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

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Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2012-2013** are amended as follows:

	<u>Nov 2012</u>	<u>Amended</u>	<u>Change</u>
<b>Revenues:</b>			
Local Sources	1,668,490	1,646,640	21,850
State Sources	11,721,116	11,780,311	(59,195)
Federal Sources	829,767	814,767	15,000
Other Finance Sources	91,900	192,379	(100,479)
Total Revenue	<u>14,311,273</u>	<u>14,434,097</u>	<u>(122,824)</u>
<b>Fund Balances - June 30, 2012:</b>			
Non-Spendable	8,351	8,351	-
Restricted			-
Committed			-
Assigned	67,720	67,720	-
Unassigned	67,240	67,240	-
Fund Balance Available to Appropriate	<u>143,311</u>	<u>143,311</u>	<u>-</u>
Total Available to Appropriate	<u>14,454,584</u>	<u>14,577,408</u>	<u>(122,824)</u>

Be it further resolved that \$14,577,408 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

<b>Expenditures</b>			
Instruction - Basic Programs	6,721,945	6,668,114	53,831
Instruction - Added Needs	2,231,976	2,315,335	(83,359)
Support - Pupil	614,465	606,848	7,617
Support - Instruction Staff	392,876	397,065	(4,189)
Support - General Administration	452,000	445,227	6,773
Support - School Administration	817,029	807,742	9,287
Support - Business Services	163,925	168,660	(4,735)
Support - Operation & Maintenance	1,279,125	1,292,825	(13,700)
Support - Pupil Transportation	896,275	894,195	2,080
Support - Non-Instruction	13,254	13,254	0
Support - Technology	254,460	253,090	1,370
Support - Athletics	169,395	179,910	(10,515)
Support - Other	0	0	0
Community Services	14,807	14,807	0
Debt Service Payments	420,245	420,245	0
Outgoing Transfers & Other Transactions	<u>12,039</u>	<u>12,039</u>	<u>0</u>
Total Appropriated	<u>14,453,816</u>	<u>14,489,356</u>	<u>(35,540)</u>

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Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 7, opposed 0. Motion carried.

Motion by Giles, supported by Barnwell, that this resolution shall amend the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2012-2013**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2012-2013** are amended as follows:

	<u>Nov 2012</u>	<u>Amended</u>	<u>Change</u>
<b>Revenues:</b>			
Local Sources	215,515	213,540	1,975
State Sources	28,500	28,500	0
Federal Sources	610,000	610,000	0
Other Finance Sources	28,600	28,600	0
Total Revenue	<u>882,615</u>	<u>880,640</u>	<u>1,975</u>
<b>Fund Balances - June 30, 2012:</b>			
Non-Spendable	0	0	-
Restricted			-
Committed			-
Assigned	0	0	-
Unassigned	<u>0</u>	<u>0</u>	<u>-</u>
Fund Balance Available to Appropriate	<u>0</u>	<u>0</u>	<u>-</u>
Total Available to Appropriate	<u><u>882,615</u></u>	<u><u>880,640</u></u>	<u><u>1,975</u></u>

Be it further resolved that \$880,640 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

<b>Expenditures</b>			
Support - Operation & Maintenance	12,000	0	12,000
Support - Non Instruction Staff	300	0	300
Support - Food Service	<u>898,400</u>	<u>880,646</u>	<u>17,754</u>
Total Appropriated	<u><u>910,700</u></u>	<u><u>880,646</u></u>	<u><u>30,054</u></u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the Board shall require approval of the Board.

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Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 7, opposed 0. Motion carried.

Motion by Grossbauer, supported by Rogers, that WHEREAS, Section 22f of the State School Aid Act provides \$52 per pupil one-time grants to districts that satisfy at least seven of eight best practices criteria not later than June 1, 2013 (MCL 388.1622f); and

WHEREAS, the Board of Education of Central Montcalm Public School District desires to receive the \$52 per pupil incentive payment; and

WHEREAS, The Central Montcalm Public School District has satisfied at least seven of eight best practices criteria; and

WHEREAS, eligibility for the incentive payment is contingent upon adopting a resolution that states the district has complied with at least seven of eight best practices criteria.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Board of Education of the Central Montcalm Public School District certifies that the district has complied with the following practices criteria:
  - The district is the designated policyholder for medical benefit plan(s) pursuant to Section 22f(1)(b).
  - The district has obtained a competitive bid on non-instructional services pursuant to Section 22f(1)(b), i.e., custodial, maintenance and transportation services; and
  - The district accepts applications for enrollment by non-resident applicants under Section 105 or 105c (MCL 388.1705) pursuant to Section 22f(1)(c).
  - The district supports opportunities for pupils to receive postsecondary credit while attending secondary school pursuant to Section 22f(1)(e).
  - The district offers online instructional programs or blended learning opportunities to all eligible pupils pursuant to Section 22f(1)(f).
  - The district provides a link on the district's home page to the url for the MiSchoolData Portal which will contain the required dashboard indicators pursuant to Section 22f(1)(g) If certain data elements for our district are unavailable from State data collections, we agree to provide those data in the form and manner determined by MDE.
  - The district provides physical education consistent with the 2003 State Board's Policy on Quality Physical Education.
  - The district has obtained a competitive bid on non-instructional services pursuant to Section 22f(1)(d).
2. The Board of Education of Central Montcalm Public School District authorizes and directs its secretary to file this resolution with the State Aid and School Finance Office of the Michigan Department of Education.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded. Those in favor 7, opposed 0. Motion carried.

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The Board discussed that the CME Principal responsibilities and Events Coordinator and Adult Education Director responsibilities will look differently next year.

Motion by Grossbauer, supported by Giles, that the Board enter into executive session. Those in favor 7, opposed 0. Motion carried. The Board entered into executive session at 7:46 p.m.

Motion by Collins, supported by Giles, that the Board return to regular session. Those in favor 7, opposed 0. Motion carried. The Board returned to regular session at 8:05 p.m.

Meeting adjourned at 8:08 p.m.

Respectfully submitted,

Bill Collins