

Central Montcalm Public School
Board of Education
Minutes of April 18, 2016

The regular meeting of the Central Montcalm Public School Board of Education was called to order by President Simpson in the Media Center at the High School on April 18, 2016 at approximately 7:00 p.m.

Present: Jim Rogers, Bill Simpson, Brennan Bowen, and Mark Grossbauer.
Absent: Ryan, Collins and Giles.

The regular meeting minutes of March 21, 2016 and special meeting minutes of April 11, 2016, were approved as submitted. The Finance Report for the month ended March 31, 2016, be approved. Motion by Grossbauer, supported by Bowen, to ratify the payment of bills from March 17 to April 14, 2016, in the amount of \$418,982.45. Those in favor 4, opposed 0. Motion carried.

Superintendent Meinhardt shared some highlights from the calendar of events. May is a very busy month here at CM.

Director Milewski reviewed the "Effective Innovation Review & Selection" Process now being utilized before making purchases or modifications to programming, in order to implement with fidelity.

Motion by Rogers, supported by Grossbauer, to approve the following consent agenda items:

1. To employ Mindy McKay as the Business/Accounting Specialist, effective May 9, 2016, contingent upon criminal history and unprofessional conduct checks.
2. To approve the request of Beth Clingenpeel for a disability leave beginning on or about August 10, 2016, under Article 10, of the Master Agreement.
3. To employ Amy Tasker for JV Volleyball Coach, effective the 2016 season.
4. To accept a resignation from Shad Morgan from his position of Cross Country Coach, effective immediately.
5. To approve contract renewals for professional administrative staff.

Those in favor 4, opposed 0. Motion carried.

Motion by Grossbauer, supported by Bowen, that the Board of Education approve the expenditure of funds not to exceed \$150,000 toward the purchase of materials essential to instruction, in accordance with the recommendation of the District School Improvement Team. Those in favor 4, opposed 0. Motion carried.

Motion by Grossbauer, supported by Rogers, that the Board of education has conducted a review of the evaluation of the Superintendent in accordance with Michigan School Code; and that the Board approves the Superintendent's evaluation and focus areas for 2016-2017. Those in favor 4, opposed 0. Motion carried.

Motion by Bowen, supported by Grossbauer, that Jane Trimper be employed as the Upper Elementary Principal, effective July 1, 2016; and

Be it further resolved, that the probationary contract of employment and compensation be as outlined in District Policy #3144, as amended. Those in favor 4, opposed 0. Motion carried.

Director Weese reviewed the proposed amendment of the General Fund with the Board.

Motion by Rogers, supported by Grossbauer, **Resolved**, that this resolution shall amend the general education appropriations of Central Montcalm Public School for the fiscal year **2015-2016**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

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Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2015-2016** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,722,500	1,754,800	32,300
State Sources	12,469,063	13,167,343	698,280
Federal Sources	603,718	625,838	22,120
Other Finance Sources	225,000	245,000	20,000
Total Revenue	<u>15,020,281</u>	<u>15,792,981</u>	<u>772,700</u>
Fund Balances - June 30, 2015:			
Non-Spendable	11	11	-
Restricted			-
Committed			-
Assigned			-
Unassigned	2,049,578	2,049,578	-
Fund Balance Available to Appropriate	<u>2,049,578</u>	<u>2,049,578</u>	<u>-</u>
Total Available to Appropriate	<u>17,069,859</u>	<u>17,842,559</u>	<u>772,700</u>

Be it further resolved that \$15,468,981 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	7,439,181	7,474,643	35,462
Instruction - Added Needs	2,260,570	2,126,214	(134,356)
Support - Pupil	588,135	646,606	58,471
Support - Instruction Staff	616,882	715,691	98,809
Support - General Administration	471,328	478,199	6,871
Support - School Administration	832,351	830,750	(1,601)
Support - Business Services	205,334	222,557	17,223
Support - Operation & Maintenance	1,367,080	1,565,517	198,437
Support - Pupil Transportation	777,100	751,128	(25,972)
Support - Non-Instruction	8,969	24,483	15,514
Support - Technology	258,724	282,695	23,971
Support - Athletics	213,740	230,592	16,852
Community Services	11,834	10,446	(1,388)
Debt Service Payments	93,270	93,270	0
Outgoing Transfers & Other Transactions	10,000	16,190	6,190
Total Appropriated	<u>15,154,498</u>	<u>15,468,981</u>	<u>314,483</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Rogers, Bowen, Grossbauer and Simpson. Nays: None. Motion carried.

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Director Weese reviewed the proposed amendment of the Food Service Fund with the Board.

Motion by Grossbauer, supported by Rogers, **Resolved**, that this resolution shall amend the food service fund appropriations of Central Montcalm Public School for the fiscal year **2015-2016**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2015-2016** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	169,350	169,350	0
State Sources	40,647	45,805	5,158
Federal Sources	580,000	580,000	0
Other Finance Sources	10,000	15,500	5,500
Total Revenue	<u>799,997</u>	<u>810,655</u>	<u>10,658</u>
Fund Balances - June 30, 2015:			
Non-Spendable			-
Restricted	263,939	263,939	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>263,939</u>	<u>263,939</u>	<u>-</u>
Total Available to Appropriate	<u>1,063,936</u>	<u>1,074,594</u>	<u>10,658</u>

Be it further resolved that \$855,981 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Operation & Maintenance	0	0	0
Support - Food Service	773,590	823,981	50,391
Other Finance Uses	32,000	32,000	0
Total Appropriated	<u>805,590</u>	<u>855,981</u>	<u>50,391</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the board shall require approval of the Board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Grossbauer, Rogers, Simpson and Bowen. Nays: None. Motion carried.

The Board received the proposed budget for the Montcalm Area ISD for their review. Simpson indicated a resolution will be presented at May's meeting for their disapproval or support of the budget.

Meeting adjourned at 7:55 p.m.

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Respectfully submitted,

Bill Collins
Secretary