

Central Montcalm Public School
Board of Education
June 15, 2015

The regular meeting of the Board of Education was called to order by President Simpson in the High School Media Center on June 15, 2015 at 7:00 p.m.

Present: Mark Grossbauer, Bill Simpson, Jim Rogers, Todd Giles, Brandy Ryan, Bill Collins and Brennan Bowen. Absent: None.

The regular meeting minutes of May 18, 2015, were approved. The Treasurer's Report for May 31, 2015 was accepted as presented. Motion by Grossbauer, supported by Giles, to ratify the payment of General Fund and Debt Retirement bills from May 16, 2015 to June 12, 2015, in the amount of \$567,287,70. Those in favor 7, opposed 0. Motion carried.

President Simpson opened the hearing for "Truth in Taxation." Mr. Simon shared that the district intended to levy the full 18 mills, and has said appropriated funds in the proposed 2015-2016 budget. No comments were received from the public.

The Board reviewed proposed Policy #5460 for a second time. Motion by Collins, supported by Ryan, that the proposed revision of Policy #5460, Graduation Requirements, be adopted. Those in favor 7, opposed 0. Motion carried.

Motion by Ryan, supported by Giles, that the Consent Agenda be approved, as follows:

1. To approve District's participation in the MHSAA for 2015-2016.
2. To consider ratification of a tentative agreement with the Michigan Education Association for wages, effective FY 2015-2016.
3. To accept the resignation of Valerie Conklin, effective May 26, 2015.
4. To accept the resignation of Jason Johnston from his position of Quiz Bowl Coach and HS representative on DSIT, effective immediately.
5. To employ Alan Dawe as a UE representative on DSIT, effective immediately.
6. To accept the resignation of Tracy Kava from her position of part-time custodian, effective June 2, 2015.
7. To accept the resignation of Corinda Stover from her position of paraprofessional in the high school, effective immediately.
8. To employ Fred Peacock as a paraprofessional, effective 2015-2016 school year, contingent upon criminal history and unprofessional conduct checks.
9. To ratify the employment Rosalyn Ehle as a 5-hr custodian, effective June 8, 2015.
10. To ratify the employment of Corinda Stover as a 5-hr secretary, effective June 8, 2015.
11. To employ Erin Schneider as a probationary classroom teacher, effective the 2015-2016 school year, contingent upon criminal history and unprofessional conduct checks.
12. To employ Sarah Korte as a probationary classroom teacher, effective the 2015-2016 school year, contingent upon criminal history and unprofessional conduct checks.
13. To employ Julie Olson as a probationary classroom teacher, effective the 2015-2016 school year, contingent upon criminal history and unprofessional conduct checks.
14. To employ Abigail Seamon as a probationary classroom teacher, effective the 2015-2016 school year, contingent upon criminal history and unprofessional conduct checks.
15. To employ Ethan Porter as a lead custodian, effective July 6, 2015, contingent upon criminal history and unprofessional conduct checks.
16. To employ Leslie Engle as a 5-hr secretary, effective July 6, 2015, contingent upon criminal history and unprofessional conduct checks.

Those in favor 7, opposed 0. Motion carried.

Motion by Giles, supported by Grossbauer, RESOLVED, that this resolution shall amend the general education appropriations of Central Montcalm Public School for the fiscal year **2014-2015**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2014-2015** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,738,520	1,798,520	60,000
State Sources	12,634,592	12,796,161	161,569
Federal Sources	732,653	732,653	0
Other Finance Sources	227,002	271,222	44,220
Total Revenue	<u>15,332,767</u>	<u>15,598,556</u>	<u>265,789</u>
Fund Balances - June 30, 2014:			
Non-Spendable	1,390	1,390	-
Restricted			-
Committed			-
Assigned			-
Unassigned	1,035,745	1,035,745	-
Fund Balance Available to Appropriate	<u>1,037,135</u>	<u>1,037,135</u>	<u>-</u>
Total Available to Appropriate	<u>16,369,902</u>	<u>16,635,691</u>	<u>265,789</u>

BE IT FURTHER RESOLVED that \$15,317,094 of the total available to appropriate in the general education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	6,997,419	7,014,919	(17,500)
Instruction - Added Needs	2,556,545	2,556,300	245
Support - Pupil	571,575	588,575	(17,000)
Support - Instructional Staff	539,182	483,082	56,100
Support - General Administration	471,700	472,600	(900)
Support - School Administration	819,520	819,520	0
Support - Business Services	198,120	200,120	(2,000)
Support - Operation & Maintenance	1,391,943	1,385,543	6,400
Support - Pupil Transportation	900,046	967,546	(67,500)
Support - Non-Instructional Staff	8,969	9,229	(260)
Support - Technology	256,500	271,500	(15,000)
Support - Athletics	209,190	209,190	0
Community Services	7,876	10,970	(3,094)
Debt Service Payments	318,000	318,000	0
Outgoing Transfers & Other Transactions	10,000	10,000	0
Total Appropriated	<u>15,256,585</u>	<u>15,317,094</u>	<u>(60,509)</u>

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds, except pursuant to appropriations

made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

Motion by Collins, supported by Bowen, RESOLVED, that this resolution shall amend the food service fund appropriations of Central Montcalm Public School for the fiscal year **2014-2015**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2014-2015** are amended as follows:

	<u>Amended</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	169,350	184,550	15,200
State Sources	40,950	40,950	0
Federal Sources	572,000	613,000	41,000
Other Finance Sources	13,000	10,000	(3,000)
Total Revenue	<u>795,300</u>	<u>848,500</u>	<u>53,200</u>
Fund Balances - June 30, 2014:			
Non-Spendable	13,104	13,104	-
Restricted	133,684	133,684	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	<u>146,788</u>	<u>146,788</u>	<u>-</u>
Total Available to Appropriate	<u>942,088</u>	<u>995,288</u>	<u>53,200</u>

BE IT FURTHER RESOLVED that \$815,490 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Support - Operation & Maintenance	0	0	0
Support - Food Service	782,790	785,490	2,700
Other Finance Uses	16,000	30,000	14,000
Total Appropriated	<u>798,790</u>	<u>815,490</u>	<u>16,700</u>

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Those in favor 7, opposed 0. Motion carried.

Motion by Grossbauer, supported by Collins, RESOLVED, that this resolution shall be the general education appropriations of Central Montcalm Public School for the Fiscal Year **2015-2016**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

BE IT FURTHER RESOLVED, that the total revenues and fund balance estimated to be available in the general education fund of the school district for fiscal year **2015-2016** are as follows:

Revenues:	Local	1,722,500	
	State	12,469,063	
	Federal	603,718	
	Other Transactions	<u>225,000</u>	
	Total Revenue		15,020,281
Fund Balance:	Fund Balance , July 1, 2014	1,037,135	
	Nonspendable - Inventory	1,390	
	Nonspendable - Prepaid Expenditures	0	
	Assigned for 2014-2015 Budget	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>1,035,745</u>
	Total Available to Appropriate		16,056,026

BE IT FURTHER RESOLVED that \$15,154,498 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	7,439,181
	Instruction - Added Needs	2,260,570
	Support - Pupil	588,135
	Support – Instructional Staff	616,882
	Support - General Administration	471,328
	Support - School Administration	832,351
	Support - Business	205,334
	Support - Operation & Maintenance	1,367,080
	Support - Pupil Transportation	777,100
	Non-Instruction training	8,969
	Technology	258,724
	Athletics	213,740
	Community Services	11,834
	Debt Service Payments	93,270

Transfer to Other Funds	<u>10,000</u>
Total Appropriated	15,154,498

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the Board shall require approval of the Board. Those in favor 7, opposed 0. Motion carried.

Motion by Giles, supported by Ryan, RESOLVED, that this resolution shall be the food service fund appropriations of Central Montcalm Public School for the Fiscal Year **2015-2016**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

BE IT FURTHER RESOLVED, that the total revenues and fund balance estimated to be available in the food service fund of the school district for fiscal year **2015-2016** are as follows:

Revenues:	Local	169,350	
	State	40,647	
	Federal	580,000	
	Other Financing Sources	<u>10,000</u>	
	Total Revenue		799,997
Fund Balance:	Fund Balance , July 1, 2014	146,788	
	Nonspendable - Inventory	13,104	
	Nonspendable - Prepaid Expenditures	0	
	Assigned for 2014-2015 Budget	3,490	
	Unassigned - Other	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>130,194</u>
	Total Available to Appropriate		930,191

BE IT FURTHER RESOLVED, that \$805,590 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	773,590
	Other Financing Uses	<u>32,000</u>
	Total Appropriated	805,590

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board.

Motion by Grossbauer, supported by Giles, that the Board of Education of the Central Montcalm Public School District approve the resolution and supporting exhibits authorizing the District to seek issuance of notes in anticipation of State School Aid in an amount not to exceed \$2,850,000. (*Said resolution is attached hereto and incorporated herein by reference.*) Those in favor 7, opposed 0. Motion carried.

Motion by Giles, supported by Ryan, that the Board of Education approves the following meal prices for FY 20156-2016, in accordance with the USDA PLE and the Healthy Hungry Free Act:

Breakfast

K-5	\$1.50 no change
6-12	\$1.75 no change
Adult	\$2.25 no change
Milk	\$.50 no change

Lunch

K-5	\$2.25 *Increase
6-8	\$2.50 no change
9-12	\$3.00 all meals same price
Adult	\$3.75 no change
Milk	\$.50 no change

Those in favor 7, opposed 0. Motion carried.

Motion by Bowen, supported by Giles, that the Board of Education of the Central Montcalm Public School District establish Monday, July 13, 2015, as the Board’s Organizational meeting for the school year 2015-2016. This meeting will be held at 7:00 p.m., in the High School Media Center. Those in favor 7, opposed 0. Motion carried.

Motion by Collins, supported by Grossbauer, that Jason Johnston be employed as the Middle School Principal, effective July 1, 2015; and be it further resolved that, the probationary contract of employment and compensation be as outlined in District Policy #3144, as amended. Those in favor 7, opposed 0. Motion carried.

The Board of Education conducted a first review of proposed policy as recommended by NEOLA, Volume #29.

<u>POLICY NO.</u>	<u>POLICY NAME</u>	<u>DELETE/NEW/REVISED</u>
1240	Evaluation of Superintendent	Revised
1420	School Administrator Evaluation	Revised
2260.01	Sec 504/ADA	Revised
3120	Employment of Professional Staff	Revised
3139	Staff Discipline	Revised
3220	Professional Staff Evaluation	Revised
4120	Employment of Support Staff	Revised
5112	Entrance Age	Revised

5114	Foreign and Foreign Exchange Students	Revised
5320	Immunization	Revised
5350	Student Suicide	Revised
8390	Animals on District Property	Revised
8400	School Safety	Revised

President Simpson shared notes from the recent June 11 meeting of the Finance Committee.

Motion by Collins, supported by Giles, that the Board of Education approve the changes as presented, effective for the 2015-2016 school year; and

Be it further resolved, that the specific employee handbooks and administrative contracts be amended to reflect this action. Those in favor 6, opposed 0, abstained 1. Mr. Rogers abstained from voting due to a potential conflict of interest. Motion carried.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,
Bill Collins, Secretary