

Central Montcalm Public School
Board of Education
June 19, 2013

The regular meeting of the Board of Education was called to order by President Switzer in the High School Media Center on June 19, 2013 at 7:00 p.m.

Present: Jim Rogers, Bill Collins, Roxanne Switzer, Mark Grossbauer, Todd Giles, and Bill Simpson.

Absent: Mike Barnwell.

The regular meeting minutes of May 22, and the special meeting minutes of May 30, 2013, were approved.

Motion by Grossbauer, supported by Collins, to ratify the payment of General Fund and Debt Retirement bills from May 17 to June 14, 2013, in the amount of \$447,013.33. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

President Switzer opened the hearing. Superintendent Teall shared that the district intended to levy the full 18 mills, and has said appropriated funds in the proposed 2013-2014 budget.

Superintendent Teall recognized the four students who were selected in the “Early College” drawing, Wakefield, Partlo, Hansen and McVey. She also acknowledged the Leadership Team and our DSIT representatives will participate in the “COMMIT” conference with the theme “perseverance” the last week of June.

Superintendent Teall addressed previous concerns, i.e., the Suicide Prevention. She shared that the professional staff have good practices and procedures in place for any identified students who may be at risk. These procedures have been very successful in their day-to-day operations.

Motion by Rogers, supported by Giles, that the Board review for a second time proposed revised/new policy, and that said policy be adopted, as follows:

POLICY NO.	POLICY NAME
0120-0140	Bylaws
1422	Nondiscrimination and Equal Employment Opportunity
2270	Religion in the Curriculum
2271	Postsecondary (Dual) Enrollment Option Program
2370.01	On-line/Blended Learning Program
2623	Student Assessment
3122	Nondiscrimination and Equal Employment Opportunity
4122	Nondiscrimination and Equal Employment Opportunity

4162	Controlled Substance Policy for CMV Drivers
5112	Entrance Age
5340.01	Concussions and Athletic Activities
5460	Graduation Requirements
5515.01	Safe Operation of Motorized Utility Vehicles by Students
5610	Emergency Removal, Suspension and Expulsion
5610.01	Suspensions
6550	Travel Payment & Reimbursement
7530.02	Staff Use of Personal Communication Devices
7540.07	Personal Internet Account Privacy – Students
7540.08	Personal Internet Account Privacy – Staff
8800	Religious/Patriotic Ceremonies and Observances

Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Grossbauer, supported by Collins, that the Board approves the consent agenda, as follows:

1. To approve District’s participation in the MHSAA for 2013-2014.
2. To extend the student handbooks for the following buildings:
 CM Upper Elementary for 2013-2014; and
 CM Middle School for 2013-2014.
3. To accept the resignation of John Hansen from his position of bus driver.
4. To accept the resignation of Melinda Doll from her position of bus driver.
5. To accept the resignation of Laurie Eldridge from her position of bus driver.
6. To accept the resignation of Kristen Kohn from her teaching position.
7. To employ Thomas Torok as a HS Assistant Football Coach.
8. To ratify employment of staff to accommodate Summer School.
9. To accept a cumulative list of donations.

Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Finance Director Simon shared some of the identified variances in the amendment of the 2012-2013 budget. He also shared some of the assumptions in preparing the 2013-2014 budget before you.

Motion by Giles, supported by Grossbauer, Resolved, that this resolution shall amend the general education appropriations of Central Montcalm Public Schools for the Fiscal Year 2012-2013, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the General Education Fund of the school district for fiscal year 2012-2013 are amended as follows:

	<u>Mar 2013</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,646,640	1,669,944	23,304
State Sources	11,780,311	11,988,583	208,272
Federal Sources	814,767	980,096	165,329
Other Finance Sources	192,379	236,779	44,400
Total Revenue	<u>14,434,097</u>	<u>14,875,402</u>	<u>441,305</u>
Fund Balances - June 30, 2012:			
Non-Spendable	8,351	8,351	-
Restricted			-
Committed			-
Assigned	67,720	67,720	-
Unassigned	67,240	67,240	-
Fund Balance Available to Appropriate	<u>143,311</u>	<u>143,311</u>	<u>-</u>
Total Available to Appropriate	<u>14,577,408</u>	<u>15,018,713</u>	<u>441,305</u>

Be it further resolved that \$15,018,713 of the total available to appropriate in the General Education Fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	6,668,114	6,811,303	143,189
Instruction - Added Needs	2,315,335	2,505,803	190,468
Support - Pupil	606,848	657,701	50,853
Support - Instruction Staff	397,065	396,968	(97)
Support - General Administration	445,227	425,740	(19,487)
Support - School Administration	807,742	861,334	53,592
Support - Business Services	168,660	188,035	19,375
Support - Operation & Maintenance	1,292,825	1,276,454	(16,371)
Support - Pupil Transportation	894,195	928,818	34,623
Support - Non-Instruction	13,254	8,754	(4,500)
Support - Technology	253,090	263,284	10,194
Support - Athletics	179,910	181,326	1,416
Support - Other	0	0	0
Community Services	14,807	19,701	4,894
Debt Service Payments	420,245	420,245	0
Outgoing Transfers & Other Transactions	12,039	21,829	9,790
Total Appropriated	<u>14,489,356</u>	<u>14,967,295</u>	<u>477,939</u>

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and

in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Collins, supported by Giles, Resolved, that this resolution shall be the general education appropriations of Central Montcalm Public Schools for the Fiscal Year 2013-2014, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the General Education Fund of the school district for fiscal year 2013-2014 are as follows:

Revenues:	Local	1,648,750	
	State	11,968,787	
	Federal	786,810	
	Other Transactions	<u>70,000</u>	
	Total Revenue		14,474,347
Fund Balance:	Fund Balance , July 1, 2012	143,311	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	8,351	
	Assigned for 2012-2013 Budget	91,893	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>43,067</u>
	Total Available to Appropriate		14,517,414

Be it further resolved that \$14,517,414 of the total available to appropriate in the General Education Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	6,680,989
	Instruction - Added Needs	2,403,140
	Support - Pupil	585,939
	Support - Instruction Staff	288,581
	Support - General Administration	444,053
	Support - School Administration	838,075
	Support - Business	178,637
	Support - Operation & Maintenance	1,209,773
	Support - Pupil Transportation	876,530
	Non-Instruction training	13,200
	Technology	281,735
	Athletics	198,891
	Community Services	18,252
	Debt Service Payments	417,500
	Transfer to Other Funds	<u>24,000</u>
	Total Appropriated	14,459,295

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds, except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Grossbauer, supported by Rogers, Resolved, that this resolution shall be the Food Service Fund appropriations of Central Montcalm Public Schools for the Fiscal Year 2013-2014, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the Food Service Fund of the school district for Fiscal Year 2013-2014 are as follows:

Revenues:	Local	202,370	
	State	42,836	
	Federal	575,000	
	Other Transactions	<u>0</u>	
	Total Revenue		820,206
Fund Balance:	Restated Fund Balance , July 1, 2012	0	
	Nonspendable - Inventory	12,495	
	Nonspendable - Prepaid Expenditures	0	
	Assigned for 2012-2013 Budget	0	
	Unassigned - Other	-12,495	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>0</u>
	Total Available to Appropriate		820,206

Be it further resolved that \$820,206 of the total available to appropriate in the General Education Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	<u>800,476</u>
	Total Appropriated	800,476

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds, except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Giles, supported by Grossbauer, that the Board of Education of the Central Montcalm Public School District, approve the attached resolution and supporting exhibits, in order to borrow an amount not to exceed \$3,700,000 to pay for current operating expenses in FY 2013-2014. Roll

call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Collins, supported by Giles, that the Board of Education of the Central Montcalm Public School District establish the following meeting schedule for regular meetings for the 2013-2014 School Year: July 17, August 21, September 18, October 16, November 20, December 18, 2013, and January 15, February 19, March 16, April 21, May 21, June 18, 2014. These meetings will be held at 7:00 p.m., in the High School Media Center on the dates indicated, unless otherwise noted. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Superintendent Teall reviewed the custodial, grounds and maintenance proposals with the Board.

Motion by Simpson, supported by Grossbauer, that the Board of Education reject any or all bids for non-instructional services at this time, based on review of all pertinent facts presented. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Collins, supported by Grossbauer, that the Board of Education accept a proposal for supplemental facilities supervision with the Montcalm Area ISD, beginning the 2013-2014 school year. Roll call vote: Yeas: Simpson, Switzer, Collins, and Grossbauer. Nays: Rogers and Giles. Motion carried.

Motion by Giles, supported by Collins, that the Board of Education approves the following meal prices for FY 2013-2014, in accordance with the USDA PLE and the Healthy Hungry Free Act.

Breakfast	\$1.50 (K-12)	Breakfast Adult	\$2.00
K-1	\$2.05	6-12	\$2.30
2-5	\$2.05	9-12, advanced	\$3.00
Adult	\$3.50	Milk (K-12)	\$0.50

Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Rogers, supported by Giles, that the Board of Education accept the report and recommendations from the District School Improvement Team for School Year 2013-2014. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried.

Motion by Grossbauer, supported by Rogers, that the Board of Education enter into executive session to review the collective bargaining process. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried. The Board entered into executive session at 8:36 p.m.

Motion by Collins, supported by Rogers, that the Board of Education return to regular session at 8:45 p.m. Roll call vote: Yeas: Simpson, Switzer, Collins, Grossbauer, Rogers and Giles. Nays: None. Motion carried. The Board returned to regular session at 8:45 p.m.

Motion by Collins, supported by Rogers, that the Board of Education of the Central Montcalm Public School District approve the terms and conditions contained in the tentative Master Agreement as it pertains to wages and benefits with the Central Montcalm Education Association for the 2013-2014 school year; and

BE IT FURTHER RESOLVED, that the Board of Education be designated the policyholder of the negotiated MESSA insurance coverage and that this status will not change the benefit level of carrier negotiated in the tentative agreement, nor the current claims processing, with new premium reimbursement and new funding deductible. Roll call vote: Yeas: Simpson, Switzer, Collins, Rogers and Giles. Nays: None. Abstained: Grossbauer. Motion carried.

Superintendent Teall reviewed the transportation bid proposals with Board after the fact.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Bill Collins
Secretary