

Central Montcalm Public School
 Board of Education
 June 26, 2017

The regular meeting of the Board of Education was called to order by President Simpson in the High School Media Center on June 26, 2017 at 7:00 p.m.

Present: Bill Simpson, Jim Rogers, Todd Giles, Jamie Hopkins, Brandy Ryan and Brennan Bowen.
 Absent: Bill Collins.

The regular meeting minutes of May 31, 2017 were approved. The Treasurer's Report for May 31, 2017 was accepted as presented. Motion by Hopkins, supported by Bowen, to ratify the payment of General Fund, Capital Projects and Debt Retirement bills from May 12 through June 20, 2017, in the amount of \$1,080,293.84. Those in favor 6, opposed 0. Motion carried.

Mr. Adam Seng of Granger Construction, reported on the status of the 2016 Improvement Project.

President Simpson opened the hearing for "Truth in Taxation." Mrs. Weese shared that the district intended to levy 17.9712 mills, and has said appropriated funds in the proposed 2017-2018 budget. No comments were received from the public.

Motion by Hopkins, supported by Giles, Resolved, that this resolution shall amend the General education appropriations of Central Montcalm Public School for the fiscal year **2016-2017**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available in the general education fund of the school district for fiscal year **2016-2017** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	1,777,900	1,816,054	38,154
State Sources	13,160,224	13,050,029	(110,195)
Federal Sources	569,326	689,499	120,173
Other Finance Sources	<u>249,000</u>	<u>307,368</u>	<u>58,368</u>
Total Revenue	<u>15,756,450</u>	<u>15,862,950</u>	<u>106,500</u>
Fund Balances - June 30, 2016:			
Non-Spendable	2,970	2,970	-
Restricted			-
Committed			-
Assigned			-
Unassigned	<u>2,816,026</u>	<u>2,816,026</u>	-
Fund Balance Available to Appropriate	<u>2,816,026</u>	<u>2,816,026</u>	-
Total Available to Appropriate	<u><u>18,572,476</u></u>	<u><u>18,678,976</u></u>	<u><u>106,500</u></u>

BE IT FURTHER RESOLVED that \$15,841,819 of the total available to appropriate in the General education fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures			
Instruction - Basic Programs	7,655,767	7,629,140	(26,627)
Instruction - Added Needs	2,086,547	2,255,244	168,697
Support - Pupil	652,702	849,655	196,953

Support - Instruction Staff	648,414	736,649	88,235
Support - General Administration	481,522	455,151	(26,371)
Support - School Administration	804,004	869,414	65,410
Support - Business Services	198,837	197,866	(971)
Support - Operation & Maintenance	1,619,786	1,448,720	(171,066)
Support - Pupil Transportation	781,797	771,780	(10,017)
Support - Non-Instruction	21,993	31,508	9,515
Support - Technology	289,656	270,835	(18,821)
Support - Athletics	225,840	220,345	(5,495)
Community Services	4,926	3,100	(1,826)
Debt Service Payments	93,270	90,660	(2,610)
Outgoing Transfers & Other Transactions	17,191	11,752	(5,439)
Total Appropriated	15,582,252	15,841,819	259,567

BE IT FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Rogers, Simpson, Bowen and Giles. Nays: None. Motion carried.

Finance Director Weese shared adjustments and changes to the Food Service Budget. Motion by Hopkins, supported by Ryan, Resolved, that this resolution shall amend the food service fund appropriations of Central Montcalm Public School for the fiscal year **2016-2017**, an act to amend appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available in the food service fund of the school district for fiscal year **2016-2017** are amended as follows:

	<u>Original</u>	<u>Amended</u>	<u>Change</u>
Revenues:			
Local Sources	169,400	170,890	1,490
State Sources	47,220	48,755	1,535
Federal Sources	543,000	600,000	57,000
Other Finance Sources	15,500	5,500	(10,000)
Total Revenue	775,120	825,145	50,025
Fund Balances - June 30, 2016:			
Non-Spendable			-
Restricted	336,138	336,138	-
Committed			-
Assigned			-
Unassigned			-
Fund Balance Available to Appropriate	336,138	336,138	-
Total Available to Appropriate	1,111,258	1,161,283	50,025

Be it further resolved that \$869,927 of the total available to appropriate in the food service fund is hereby appropriated by amendment in the amounts and for the purposes set forth below:

Expenditures

Support - Operation & Maintenance	0	0	0
Support - Food Service	774,536	834,927	60,391
Other Finance Uses	<u>28,000</u>	<u>35,000</u>	<u>7,000</u>
Total Appropriated	<u><u>802,536</u></u>	<u><u>869,927</u></u>	<u><u>67,391</u></u>

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Be it further resolved , that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Roll call vote. Yeas: Rogers, Simpson, Bowen, Hopkins, Ryan and Giles. Nays: None. Motion carried.

Finance Director Weese shared the highlights and budget assumptions for proposed FY 2017-2018 General Fund Budget.

Motion by Hopkins, supported by Giles, Resolved, that this resolution shall be the general education appropriations of Central Montcalm Public School for the fiscal year **2017-2018**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public School.

Be it further resolved, that the total revenues and fund balance estimated to be available in the general education fund of the school district for fiscal year **2017-2018** are as follows:

Revenues:	Local	1,825,300	
	State	12,624,952	
	Federal	572,203	
	Other Transactions	<u>294,000</u>	
	Total Revenue		15,316,455
Fund Balance:	Fund Balance , July 1, 2017	2,840,127	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>2,840,127</u>
	Total Available to Appropriate		18,156,582

Be it further resolved that \$15,715,401 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	7,595,602
	Instruction - Added Needs	2,311,382
	Support - Pupil	809,654
	Support - Instruction Staff	607,801
	Support - General Administration	463,308

Support - School Administration	809,998
Support - Business	188,354
Support - Operation & Maintenance	1,490,346
Support - Pupil Transportation	787,158
Non-Instruction training	21,548
Technology	303,698
Athletics	231,002
Community Services	1,500
Debt Service Payments	88,050
Transfer to Other Funds	<u>6,000</u>
Total Appropriated	15,715,401

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

Roll call vote. Yeas: Rogers, Simpson, Bowen, Hopkins, Ryan and Giles. Nays: None. Motion carried.

Motion by Giles, supported by Bowen, Resolved, that this resolution shall be the food service fund appropriations of Central Montcalm Public Schools for the fiscal year **2017-2018**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the food service fund of the school district for fiscal year **2017-2018** are as follows:

Revenues:	Local	176,400	
	State	49,842	
	Federal	550,000	
	Other Financing Sources	<u>5,500</u>	
	Total Revenue		781,742
Fund Balance:	Fund Balance , July 1, 2017	291,357	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	0	
	Unassigned - Other	0	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>291,357</u>
	Total Available to Appropriate		1,073,099

Be it further resolved that \$823,455 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	788,455
	Other Financing Uses	<u>35,000</u>
	Total Appropriated	823,455

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by

the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. Roll call vote. Yeas: Rogers, Simpson, Bowen, Hopkins, Ryan and Giles. Nays: None. Motion carried.

Mrs. Amanda McLaughlin, the District's MTSS Coordinator, reported on the District's success with PBIS/PSC program, together with the goals for 2017-2018, with Tier 2 and Tier 3.

Motion by Hopkins, supported by Giles, that the Consent Agenda be approved, as follows:

1. To approve District's participation in the MHSAA for 2017-2018.
2. To accept the retirement letter of Jayme Nyp from her position of part-time bus driver, effective May 31, 2017.
3. To accept the retirement of LuAnn Linton from her secretarial position, effective July 1, 2017.
4. To accept the resignation of Amy Pung from her class advisor position, effectively immediately.
5. To accept the resignation of Justin Brackenbury from his bus driver position, effective May 19, 2017.
6. To accept the resignation of Louis North from his bus driver position, effective June 26, 2017.
7. To consider the request of Stephanie Sobota for a medical leave beginning August 8, 2017, pursuant to Article 10 of the Master Agreement and under FMLA.
8. To consider the request of Brittanie Bonsall for a medical leave beginning September 20, 2017, pursuant to Article 10 of the Master Agreement and under FMLA.
9. To accept the resignation of Marilyn Arnold from her part-time custodian position, effective September 8, 2017.
10. To consider extending employment contracts for one year with the central office staff.
11. To employ Jim Christensen as a JV Basketball Coach, effective the 2017-18 season, contingent upon criminal background and unprofessional conduct checks.
12. To accept the resignation of Alan Dawe from his teaching position and DSIT, effective August 19, 2017.
13. To approve an overnight field trip for JV athletes to attend Girls' Basketball Team Camp at Gaylord High School scheduled for July 16-19, 2017.
14. To approve an overnight field trip for Varsity athletes to attend Girls' Basketball Team Camp at Gaylord High School scheduled for July 23-26, 2017.
15. To approve an overnight field trip for high school students to attend Varsity Volleyball Camp scheduled for July 19 and 20, 2017 at Ferris State University.
16. To approve an overnight field trip for Varsity athletes to attend Girls' Basketball Team Camp at Northwood University scheduled for July 14-16, 2017.

Those in favor 6, opposed 0. Motion carried.

Motion by Collins, supported by Rogers, that the Board of Education will approve participation in the foreign exchange program for the 2017-2018 school year; and that the provisions in Policy #5114 be waived to allow for more than five (5) student placements this school year. Those in favor 6, opposed 0. Motion carried.

Motion by Giles, supported by Hopkins, that the Board of Education approves the following meal prices for FY 2016-2017, in accordance with the USDA PLE and the Healthy Hungry Free Act:

Breakfast

K-1	Free
2-5	Free (decrease)
6-12	\$1.50 (decrease)
Adult	\$2.25 no change
Milk	\$.50 no change

Lunch

K-5	\$2.25 no change
6-8	\$2.50 no change
9-12	\$3.00 no change
Adult	\$4.00 (increase)
Free cookie or chip will be added to adult meal.	

Those in favor 6, opposed 0. Motion carried.

Motion by Giles, supported by Bowen, that the Board of Education go into executive session at 8:00 p.m. to review the collective bargaining process. Those in favor 6, opposed 0. Motion carried.

Motion by Giles, supported by Rogers, that the Board of Education return to regular session at 8:05 p.m. Those in favor 6, opposed 0. Motion carried.

Motion by Giles, supported by Bowen, that the Board of Education of the Central Montcalm Public School District, approve the terms and the wage table contained in the tentative agreement with the Central Montcalm Education Support Personnel Association for the 2017-2018 school year. Roll call vote. Yeas: Rogers, Bowen, Simpson, Ryan, Hopkins and Giles. Nays: None. Motion carried.

Motion by Giles, supported by Bowen, that the Board of Education establish the annual organizational meeting for Monday, July 17, 2017 at 7:00 p.m., in the High School Media Center.

Meeting adjourned at 8:10 p.m.

Respectfully submitted,
Bill Collins, Secretary