

Central Montcalm Public School
Board of Education
June 25, 2012

The regular meeting of the Board of Education was called to order by President Bowen in the High School Media Center on June 25, 2012 at 7:00 p.m.

Present: Mark Grossbauer, Roxanne Switzer, Doug Bowen, Todd Giles, and Bill Simpson.

Absent: Mike Barnwell and Bill Collins.

The regular meeting minutes of May 21, 2012, the special meeting minutes of May 30, 2012 (corrected) and special meeting minutes of June 6, 2011, were approved. The Treasurer's Report for May 31, 2012 was accepted as presented.

Motion by Simpson, supported by Grossbauer, to ratify the payment of General Fund and Debt Retirement bills from May 19, 2012 to June 20, 2012, in the amount of \$1,121,141.53. Those in favor 5, opposed 0. Motion carried.

President Bowen acknowledged the calendar of events. The Golf Team was recognized for their accomplishments this past season.

President Bowen opened the hearing for "Truth in Taxation." Mr. Simon shared that the district intended to levy the full 18 mills, and has said appropriated funds in the proposed 2012-2013 budget. No comments were received from the public.

Motion by Switzer, supported by Giles, that the proposed revisions to policy be adopted.

POLICY NO.	POLICY NAME	DELETE/NEW/REVISE
0142	Election/Appointment	Revised
1220	Employment of Superintendent	Revised
1241	Non-reemployment of Superintendent	Revised
1420	School Administrator Evaluation	New
1443	Non-renewal of Admin Contracts	Replaced
2112	Parent Involvement in School Program	Replaced
3122	Nondiscrimination & Equal Employment	Revised
3139	Staff Discipline	Revised
3140	Termination and Resignation	Revised
3142	Probationary Teachers	Revised
3220	Staff Evaluation	Revised
5111	Eligibility of Resident/Nonresident Students	Revised
5510	Students Sex Offender Registry	Revised
7530.01	Staff Network & Internet Acceptable Use and Safety	Revised
7540.03	Student Network & Internet Acceptable Use	Revised
7540.04	Staff Network & Internet Acceptable Use	Revised

8330	Student Records	Revised
8470	Students – Sex Offender Registry	Delete
9700	Relations with Special Interest Groups	Revised
9700.01	Advertising and Commercial Activities	New

Those in favor 5, opposed 0. Motion carried.

Motion by Switzer, supported by Grossbauer, that the Board approves the consent agenda, as follows:

1. To approve District’s participation in the MHSAA for 2012-2013.
2. To extend the student handbooks for the following buildings: CM Upper Elementary School and the CM Middle School for the 2012-2013 school year.
3. To accept the resignation of Alan Dawe from his position of DSIT representative.
4. To accept the resignation of Kathy Shick from her position of DSIT representative.
5. To accept the resignation of Amy Meinhardt from her position of MS Cross Country Coach, effective May 31, 2012.
6. To ratify the employment of Dirk Chapin as an Assistant Baseball Coach, effective the 2012 baseball season, contingent upon unprofessional conduct and criminal records check.
7. To approve the appointments of four representatives to the White Pine District Library pursuant to the District Library Agreement.

Those in favor 5, opposed 0. Motion carried.

Mr. Jesse Nelson and Mr. Mike Givler of Umbaugh Associates, CPA, presented the process of refunding bonds to the Board.

Motion by Grossbauer, supported by Simpson, that the Board of Education of the Central Montcalm Public School District approve the resolution and supporting exhibits authorizing the District to seek 2012 Refunding Bonds, not to exceed \$2,125,000. (Said resolution is attached hereto and incorporated herein by reference.) Those in favor 5, opposed 0. Motion carried.

Motion by Grossbauer, supported by Switzer, that the General Fund appropriations for the Central Montcalm Public School for the fiscal year **2011-2012** be amended as follows: Total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund is \$16,110,790; and that \$15,941,753 of the total available in the General Fund is hereby appropriated for expenditures as per the following schedule;

Further, that this resolution shall be the general education appropriations of Central Montcalm Public Schools for the fiscal year **2011-2012**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Revenues:	Local	1,668,273	
	State	12,211,822	
	Federal	1,120,074	
	Other Transactions	<u>190,658</u>	
	Total Revenue		15,190,827
Fund Balance:	Restated Fund Balance , July 1, 2011	933,476	

Nonspendable - Inventory	0	
Nonspendable - Prepaid Expenditures	13,513	
Assigned for 2012-2013 Budget	0	
Committed for Unemployment	0	
Unassigned Fund Balance		<u>919,963</u>
Total Available to Appropriate		16,110,790

Be it further resolved that \$15,941,753 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	7,158,551
	Instruction - Added Needs	2,461,975
	Support - Pupil	705,310
	Support - Instruction Staff	386,475
	Support - General Administration	434,692
	Support - School Administration	1,058,463
	Support - Business	253,233
	Support - Operation & Maintenance	1,431,975
	Support - Pupil Transportation	1,063,275
	Non-Instruction training	17,514
	Technology	279,550
	Athletics	180,865
	Other	49,725
	Community Services	38,980
	Debt Service Payments	<u>421,170</u>
	Total Appropriated	15,941,753

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. Those in favor 5, opposed 0. Motion carried.

Motion by Switzer, supported by Giles, that this resolution shall be the food service fund appropriations of Central Montcalm Public Schools for the Fiscal Year **2011-2012**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the food service fund of the school district for Fiscal Year **2011-2012** are as follows:

Revenues:	Local	320,670
	State	31,888
	Federal	616,000
	Other Transactions	<u>0</u>

Total Revenue		968,558
Fund Balance:	Restated Fund Balance , July 1, 2011	43,551
	Nonspendable - Inventory	16,352
	Nonspendable - Prepaid Expenditures	0
	Assigned for 2012-2013 Budget	0
	Committed for Unemployment	<u>0</u>
	Unassigned Fund Balance	<u>27,199</u>
	Total Available to Appropriate	995,757

Be it further resolved that \$991,620 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	<u>991,620</u>
	Total Appropriated	991,620

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. Those in favor 5, opposed 0. Motion carried.

Motion by Grossbauer, supported by Switzer, that this resolution shall be the general education appropriations of Central Montcalm Public Schools for the Fiscal Year **2012-2013**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the general education fund of the school district for Fiscal Year **2012-2013** are as follows:

Revenues:	Local	1,658,130	
	State	11,833,086	
	Federal	807,522	
	Other Transactions	<u>40,000</u>	
	Total Revenue		14,338,738
Fund Balance:	Restated Fund Balance , July 1, 2011	933,476	
	Nonspendable - Inventory	0	
	Nonspendable - Prepaid Expenditures	13,513	
	Assigned for 2011-2012 Budget	750,926	
	Committed for Unemployment	<u>0</u>	
	Unassigned Fund Balance		<u>169,037</u>
	Total Available to Appropriate		14,507,775

Be it further resolved that \$14,406,458 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Instruction - Basic Programs	6,633,693
	Instruction - Added Needs	2,128,975
	Support - Pupil	701,776
	Support - Instruction Staff	267,543
	Support - General Administration	405,042
	Support - School Administration	854,443
	Support - Business	184,370
	Support - Operation & Maintenance	1,278,572
	Support - Pupil Transportation	1,016,517
	Non-Instruction training	15,182
	Technology	238,555
	Athletics	154,820
	Other	72,100
	Community Services	29,310
	Debt Service Payments	425,560
	Total Appropriated	14,406,458

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. Those in favor 5, opposed 0. Motion carried.

Motion by Switzer, supported by Giles, that this resolution shall be the food service fund appropriations of Central Montcalm Public Schools for the Fiscal Year **2012-2013**, an act to make appropriations, to provide for expenditure of the appropriations and to provide for the disposition of all income received by the Central Montcalm Public Schools.

Be it further resolved, that the total revenues and fund balance estimated to be available in the food service fund of the school district for Fiscal Year **2012-2013** are as follows:

Revenues:	Local	320,000	
	State	33,000	
	Federal	616,000	
	Other Transactions	0	
	Total Revenue		969,000
Fund Balance:	Restated Fund Balance , July 1, 2011	43,551	
	Nonspendable - Inventory	16,352	
	Nonspendable - Prepaid Expenditures	0	
	Assigned for 2011-2012 Budget	23,062	
	Committed for Unemployment	0	

Unassigned Fund Balance	<u>4,137</u>
Total Available to Appropriate	973,137

Be it further resolved that \$969,000 of the total available to appropriate in the general education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	Food Service	<u>969,000</u>
	Total Appropriated	969,000

Be it further resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board. Those in favor 5, opposed 0. Motion carried.

Motion by Grossbauer, supported by Giles, that the Board of Education of the Central Montcalm Public School District, approves the attached resolution and supporting exhibits, in order to borrow an amount not to exceed \$4,300,000 to pay for current operating expenses.. (Said resolution is attached hereto and incorporated herein by reference.) Those in favor 5, opposed 0. Motion carried.

Motion by Simpson, supported by Grossbauer, that one teacher position be created in the school district, effective the 2012-2013 school year, as presented. Those in favor 5, opposed 0. Motion carried.

Motion by Grossbauer, supported by Switzer, that the Central Montcalm Public School District will participate in the schools-of-choice program for the 2012-2013 school year in accordance with the Section 105 and 105c guidelines. Those in favor 5, opposed 0. Motion carried.

Motion by Switzer, supported by Giles, that the Board of Education of the Central Montcalm Public School District establishes Wednesday, July 25, 2012 as the Board's Organizational meeting for the school year 2012-2013. This meeting will be held at 7:00 p.m., in the High School Media Center. Those in favor 5, opposed 0. Motion carried.

Motion Simpson, supported by Switzer, that the Board of Education hereby rejects all bids for non-instructional services, in accordance with specifications provided by Central Montcalm Public Schools. Those in favor 5, opposed 0. Motion carried.

Motion by Simpson, supported by Grossbauer, that the Board of Education enter into executive session at 8:23 p.m., to review the collective bargaining process. Those in favor 5, opposed 0. Motion carried. The Board entered executive session.

Motion by Switzer, supported by Grossbauer, that the Board of Education return to regular session at 8:43 p.m. Those in favor 5, opposed 0. Motion carried. The Board returned to regular session.

Motion by Simpson, supported by Switzer, that the Board of Education of the Central Montcalm Public School District approve the terms and conditions contained in the tentative agreement for wages and benefits with the Central Montcalm Education Support Personnel Association for 2012-2013. Those in favor 5, opposed 0. Motion carried.

Motion by Grossbauer, supported by Switzer, that the Board of Education approve the changes as presented for Non-union Employee Compensation for the 2012-2013 school year; and that the specific employee handbooks and administrative contracts be amended to reflect this action. Those in favor 5, opposed 0. Motion carried.

Superintendent Helms recognized the negotiating teams for their efforts to successfully reach an agreement.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,

Roxanne Switzer
Secretary